



Connecting to MICDI Server via Web Browser

Open your web browser and go to <http://www.micdi.com>

Look to the top right of the menu bar for the “Client Access” tab, and click it.

You will be taken to the server log in page. Click the “Remember Me” option and bookmark this page for quick access.

A screenshot of a web browser login page. At the top, there is a red horizontal bar with the text "Secure Login" in white. Below this bar, the page has a light gray background. There are two input fields: the first is labeled "Username:" and the second is labeled "Password:". Below the password field is a button with the text "Log In". At the bottom of the form, there is a checkbox followed by the text "Remember me on this computer".

Enter the username and password provided to you by MICDI Productions in the appropriate fields.

Connecting to MICDI Server via SFTP

Open your preferred FTP application. We recommend Transmit, or Cyberduck.



Enter the server address **clients.micdi.com** in the “Address” field of your preferred FTP client software. Make sure that **SFTP** or the equivalent is selected for your connection protocol.

Enter the username and password provided to you by MICDI Productions in the appropriate fields.